

Educating and training the theatre artists and artisans who will become the collaborators, innovators, and leaders of our profession, committed to the enrichment of diverse communities.

COURSE SYLLABUS
54-513/914 Millinery II

CLASS MEETINGS: Fridays 9:00 – 11:50am

ROOM: PCA 308, Costume Studio

INSTRUCTOR: Brian Russman (he, him, his)

OFFICE: PCA 325

E-MAIL: brianr@andrew.cmu.edu

PHONE: 917.225.1110

OFFICE HOURS: Fridays 1:00-4:00pm or by Appointment

COLLEGE OF FINE ARTS

PROFESSIONAL AND COMMUNITY STANDARDS:

As a condition of enrollment in the College of Fine Arts, we expect you to positively contribute to the community in order to fully engage in the intellectual life at CFA. Classrooms, studios, rehearsal and performance spaces, exhibition venues, and off-campus curricular destinations are safe spaces for expression and self-identification. Students are expected to treat *everyone* with respect, regardless of race, country of origin, gender identity and expression, sexual orientation, disability, physical appearance, age, religion, political affiliation, or marital status. Lack of respect and harassment includes offensive comments related to any protected personal characteristic, deliberate intimidation, sustained disruption or speech, inappropriate physical contact, and unwelcome sexual attention. Violations of this agreement are subject to a response to be determined by the Heads of School and Associate Deans.

It is *my own intent* that students from all diverse backgrounds and perspectives be well served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that students bring to this class be viewed as a resource, strength and benefit. It is my intent to present materials and activities that are respectful of diversity: gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture.

COURSE OBJECTIVE:

This course is intended as a continued introduction to and investigation of the millinery art, its materials and processes. The goal is to provide basic industry information that will serve as a basis for continued exploration and as groundwork for further advanced work.

This course is structured as a lecture/demonstration and lab employing the basic principles and materials of several millinery disciplines. The student will gain knowledge of various techniques and practices of the millinery trade and the practical use of basic and specialty millinery materials.

OPTIONAL TEXT:

Millinery For Every Woman by Georgina Kerr Kaye (Lacis Publications, 1992).

REQUIRED SUPPLIES (include, but may not be limited to):

Respirator with organic vapor cartridges

1. 18" clear ruler
2. 60" Tape Measure
3. French Curves (variety)
4. Hip Ruler
5. Right Triangle
6. Protractor (optional)
7. Fabric Scissors
8. Paper / Craft Scissors
9. Needle Nosed Pliers (optional)
10. Poster board (black)
11. Thimble
12. 4 EXPENDABLE CHIP BRUSHES

ATTENDANCE:

Due to the laboratory nature of this course attendance is mandatory. One unexcused absence will reduce the course grade by one (1) letter grade. Being tardy (late by more than 10 minutes) will also not be accepted. Three tardy arrivals will constitute one class absence.

****NOTE: Attendance is MANDATORY on work days. Progress is expected to be apparent at each class meeting.**

Student is responsible for material missed due to absence. Absence does not change project due dates.

PROJECTS:

This course will consist of five (5) practical millinery projects.

PROJECT #1:	Carved Foam Block	30 points
PROJECT #2:	The Strip Straw Hat	30 points
PROJECT #3:	The Wire Structure	30 Points
PROJECT #4:	The Draped Felt Hat	30 points
PROJECT #5:	The Soft Cap	30 points

GRADING:

Each project will be evaluated on a 30-point system for a semester total of 150 points. The 30 project points are comprised of:

NO LATE WORK WILL BE ACCEPTED WITHOUT DISCUSSION PRIOR TO DUE DATE!

- **An extension must be requested at least 24 hours in advance.**
- **When an extension is granted, said extension is assumed to mean one calendar week unless other arrangements have been made.**

The individual project point will be evaluated on the following criteria:

Mastery of Concepts:	10 Points
Application of Skills:	10 Points
Quality of Work:	10 Points

Mastery of Concepts measures a student's comprehension of and ability to explain course content

Application of Skills is representative of a student's ability to apply course concepts

Quality of Work measures the student's work against professional standards

Evaluation Matrix

Score	Mastery of Concepts	Application of Skills	Quality of Work
10	Exceeds class presentation and materials. Explains and contextualizes concepts for peers.	Consistently properly selects and applies skills and debugs skills for others.	Workmanship is at a level on par with the work produced by professionals in this industry
9	Easily synthesizes and explains concepts in relation to topics and applications.	Consistently applies proper skills without mistakes and recognizes errors in work when encountered.	Workmanship is consistently of a high enough standard to be considered professional.
8	Correctly explains course concepts with minimal mistakes.	Usually applies proper skills with minimal errors in work. Skills need finesse.	Workmanship overall can be considered neat and presentable.
7	Usually explains course concepts with occasional errors.	Usually selects and applies the proper skills and makes only occasional mistakes. Skills need work.	Shows potential for professional level workmanship through specific examples.

Although not listed, scores of less than 7 may be assigned when appropriate in the view of the instructor. Reasons for these scores may be based on (but are not limited to) poor attitude, tardiness, absence, ineffectual use of class work time, disregard to safety and shop procedures, undisciplined or unprofessional behavior, game play or sabotage of work, or frequent required reinforcement of concepts or procedures.

A verbal evaluation of the semester may be done at semester reviews. Any student feeling they are not receiving adequate feedback and wanting a private evaluation may make an appointment to receive one at any time during the semester.

POINTS:

135 – 150

120 – 134

105 – 119

90 – 104

89 and Below

LETTER GRADE:

A

B

C

D

R

- A Exceptional work that consistently exceeds the standard expected. Student shows diligence, mastery of techniques, puts forth excellent effort and has a strong growth trajectory.
- B Good work that meets the standard expected of students. Work shows the application of techniques with good effort and growth.
- C Satisfactory work that minimally meets the standard expected but does little to go beyond. The work shows average application of techniques, minimal effort, and little growth.
- D Passing. Work markedly below the standard. Student shows minimum effort or below, lack of focus and inability to apply techniques. There is no growth.
- R Failing Grade – Student shows sub-par mastery of technique, presents a negative attitude and required course work is missing.

Grades in the School of Drama measure a student's progress toward mastery in their field. Expectations of progress are defined within each option and for each level of the curriculum. In addition, the School of Drama expects its students to maintain a "B" average in their major area.

TAKE CARE OF YOURSELF

Do your best to maintain a healthy lifestyle this semester by eating well, exercising, avoiding drugs and alcohol, getting enough sleep and taking some time to relax. This will help you to achieve your goals and cope with stress.

All of us benefit from support during times of struggle. You are not alone. There are many helpful resources available on campus and an important part of the college experience is learning how to ask for help. Asking for support sooner rather than later is often helpful.

If you or anyone you know experiences any academic stress, difficult life events, or feelings such as anxiety or depression, we strongly encourage you to seek support.

CMU CaPS: 412-268-2922

UPMC Re:solve Crisis Network: 888-796-8226

If the situation is life threatening, call the police:

On campus: CMU Police: 412-268-2323 Off Campus: 911

CLASS MEETINGS

January 19, 2024:

Introduction | Review Buckram Hats | Custom Blocks
ASSIGN PROJECT #1: The Carved Foam Block

January 26, 2024:

The Strip Straw Hat | Sinemay (jinsin, abaca, Paris net)
ASSIGN PROJECT #2: The Strip Straw Hat

February 2, 2024:

Work Day (Project #1)

February 9, 2024:

Feathers

February 16, 2024:

Work Day (Project #2)
DUE: Project #1

February 23, 2024:

Wire Structures | The Showgirl Headdress Base
ASSIGN PROJECT #3: The Wire Structure

March 1, 2024:

Work Day (Project #3)

March 8, 2024:

NO CLASSES: Spring Break

March 15, 2024:

The Draped Felt
ASSIGN PROJECT #4: The Draped Felt Hat
DUE: Project #2

March 22, 2024:

USITT Convention
Work Day (Project #4)

March 29, 2024:

Soft Structures (cut and sew, turbans, patterned and draped)
ASSIGN PROJECT #5: The Cut and Sew Hat

April 5, 2024:

Work Day (Project #5)
DUE: Project #3

April 12, 2024:

NO CLASSES: Spring Carnival

April 19, 2024:

Adjustable Lining Alternatives | Blocking Blushers | Work Day
DUE: Project #4

April 26, 2024:

DUE: Project #5