

Carnegie Mellon University

Drama

Costume Design & Production

Educating and training the theatre artists and artisans who will become the collaborators, innovators, and leaders of our profession, committed to the enrichment of diverse communities.

COURSE SYLLABUS

54-511 | 913 Millinery I

CLASS MEETINGS: Fridays 9:00 – 11:50am

ROOM: PCA 308 Costume Studio

INSTRUCTOR: Brian Russman: he, him, his **E-MAIL:** brianr@andrew.cmu.edu

OFFICE: PCA 325 **PHONE:** 917.225.1110

OFFICE HOURS: Fridays 1:00-4:00 *or*
by appointment

COLLEGE OF FINE ARTS

PROFESSIONAL AND COMMUNITY STANDARDS:

As a condition of enrollment in the College of Fine Arts, we expect you to positively contribute to the community in order to fully engage in the intellectual life at CFA. Classrooms, studios, rehearsal and performance spaces, exhibition venues, and off-campus curricular destinations are safe spaces for expression and self-identification. Students are expected to treat *everyone* with respect, regardless of race, country of origin, gender identity and expression, sexual orientation, disability, physical appearance, age, religion, political affiliation, or marital status. Lack of respect and harassment includes offensive comments related to any protected personal characteristic, deliberate intimidation, sustained disruption or speech, inappropriate physical contact, and unwelcome sexual attention. Violations of this agreement are subject to a response to be determined by the Heads of School and Associate Deans.

It is *my own intent* that students from all diverse backgrounds and perspectives be well served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that students bring to this class be viewed as a resource, strength and benefit. It is my intent to present materials and activities that are respectful of diversity: gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture.

COURSE OBJECTIVE:

This course is intended as an introduction to the millinery art. The goal is to provide basic industry information that will serve as a basis for continued exploration and as groundwork for further advanced work.

This course is structured as a lecture/demonstration and lab employing the basic principles of several millinery disciplines. The student will gain knowledge of various techniques and practices of the millinery trade and the practical use of basic millinery materials.

SUGGESTED TEXT:

From The Neck Up: An Illustrated Guide to Hatmaking by Denise Dreher (Madhatter Press, 1981).

REQUIRED SUPPLIES (include, but may not be limited to):

- Respirator with organic vapor cartridges
- 1. 18" clear ruler
- 2. 60" Tape Measure
- 3. French Curves (variety)
- 4. Hip Ruler
- 5. Right Triangle
- 6. Compass
- 7. Fabric Scissors
- 8. Paper / Craft Scissors
- 9. Needle Nosed Pliers
- 10. 3 sheets black poster board
- 11. Thimble
- 12. One box push pins

ATTENDANCE:

- Due to the laboratory nature of this course attendance is mandatory. One unexcused absence will reduce the course grade by one (1) letter grade. Being tardy (late by more than 10 minutes) will also not be accepted. Three tardy arrivals will constitute one class absence.
- *Students are responsible for content missed due to class absence.*

PROJECTS:

This course will consist of four (4) practical millinery projects.

| | |
|---------------------------|-----------|
| PROJECT #1: Pancake Hat | 30 points |
| PROJECT #2: Blocked Felt | 30 points |
| PROJECT #3: Blocked Straw | 30 Points |
| PROJECT #4: Buckram Hat | 30 points |

GRADING:

Each project will be evaluated on a 30-point system for a semester total of 120 points. The 30 project points are comprised of:

| | |
|------------------------|-----------|
| Mastery of Concepts: | 10 Points |
| Application of Skills: | 10 Points |
| Quality of Work: | 10 Points |

- **Mastery of Concepts** measures a student's comprehension of and ability to explain course content
- **Application of Skills** is representative of a student's ability to apply course concepts
- **Quality of Work** measures the student's work against professional standards

NO LATE WORK WILL BE ACCEPTED WITHOUT DISCUSSION PRIOR TO DUE DATE!

- An extension must be requested at least 24 hours in advance.
- When an extension is granted, said extension is assumed to mean one calendar week unless other arrangements have been made.

Evaluation Matrix

| Score | Mastery of Concepts | Application of Skills | Quality of Work |
|--------------|---|---|---|
| 10 | Exceeds class presentation and materials. Explains and contextualizes concepts for peers. | Consistently properly selects and applies skills and debugs skills for others. | Workmanship is at a level on par with the work produced by professionals in this industry |
| 9 | Easily synthesizes and explains concepts in relation to topics and applications. | Consistently applies proper skills without mistakes and recognizes errors in work when encountered. | Workmanship is consistently of a high enough standard to be considered professional. |
| 8 | Correctly explains course concepts with minimal mistakes. | Usually applies proper skills with minimal errors in work. Skills need finesse. | Workmanship overall can be considered neat and presentable. |
| 7 | Usually explains course concepts with occasional errors. | Usually selects and applies the proper skills and makes only occasional mistakes. Skills need work. | Shows potential for professional level workmanship through specific examples. |

Although not listed, scores of less than 7 may be assigned when appropriate in the view of the instructor. Reasons for these scores may be based on (but are not limited to) poor attitude, tardiness, absence, ineffectual use of class work time, disregard to safety and shop procedures, undisciplined or unprofessional behavior, game play or sabotage of work, or frequent required reinforcement of concepts or procedures.

Grades in the School of Drama measure a student's progress toward mastery in their field. Expectations of progress are defined within each option and for each level of the curriculum.

POINTS:

108 – 120
 96 – 107
 84 – 95
 72 – 83
 71 and Below

LETTER GRADE:

A
 B
 C
 D
 R

- A Exceptional work that consistently exceeds the standard expected. Student shows diligence, mastery of techniques, puts forth excellent effort and has a strong growth trajectory.
- B Good work that meets the standard expected of students. Work shows the application of techniques with good effort and growth.
- C Satisfactory work that minimally meets the standard expected but does little to go beyond what is required. The work shows average application of techniques, minimal effort, and little growth.
- D Passing. Work markedly below the standard. Student shows minimum effort or below, lack of focus and inability to apply techniques. There is no growth.
- R Failing Grade – Student shows sub-par mastery of technique, presents a negative attitude and required course work is missing.

TAKE CARE OF YOURSELF

Do your best to maintain a healthy lifestyle this semester by eating well, exercising, avoiding drugs and alcohol, getting enough sleep and taking some time to relax. This will help you to achieve your goals and cope with stress.

All of us benefit from support during times of struggle. You are not alone. There are many helpful resources available on campus and an important part of the college experience is learning how to ask for help. Asking for support sooner rather than later is often helpful.

If you or anyone you know experiences any academic stress, difficult life events, or feelings such as anxiety or depression, we strongly encourage you to seek support.

CMU CaPS: 412-268-2922

UPMC Re:solve Crisis Network: 888-796-8226

If the situation is life threatening, call the police:

On campus: CMU Police: 412-268-2323 Off Campus: 911

CLASS MEETINGS:

September 1, 2023:

Introduction | Millinery Supplies and Terminology | Measuring the Head | Creating the Master Head Size Oval

September 8, 2023:

Fit Head Size Ovals | Patterning the Pancake Hat | Cutting the Brim | Wiring the Brim | Mulling the Wire | Choosing Appropriate Fabric
ASSIGN PROJECT #1: The Pancake Hat

September 15, 2023:

Covering and Binding the Brim | Cutting and Lining the Bag
PANCAKE WORK DAY

September 22, 2023:

Joining the Bag to the Brim | Head Size Collar | Head Size Ribbon | CB Markings | Finishing
PANCAKE WORK DAY

September 29, 2023:

Straw and Felt | Hat Blocks | Pulling a Shape | Wiring the Pulled Hat
ASSIGN PROJECTS #2 and #3: Blocked Felt and Blocked Straw

October 6, 2023:

Sizing and Finishing the Blocked Hat | Linings
PROJECT #1: DUE at beginning of class
BLOCKED HAT WORK DAY

October 13, 2023:

BLOCKED HAT WORK DAY

October 20, 2023:

NO CLASSES: Fall Break

October 27, 2023:

Patterning the Buckram Hat | Molding Buckram | Hat "Mock-Ups" |
Fitting the Pattern

ASSIGN PROJECT #4: The Buckram Hat

November 3, 2023:

Wiring the Buckram Shape | Mulling the Buckram Shape | Covering the Buckram Frame
PROJECT #2 and #3: DUE at beginning of class

November 10, 2023:

Finishing the Buckram Shape

November 17, 2023:

BUCKRAM WORK DAY

November 24, 2023:

NO CLASSES: Thanksgiving Break

December 1, 2023:

Men's Hat Styles
PROJECT #4: DUE at beginning of class

December 8, 2023:

NO CLASSES---Playground